

RISBY PARISH COUNCIL
Financial Report 2019/20

The information presented below is provided to meet the requirements of the Transparency Code 2015.

Parish Councillors in 2019/20

Derrick Abrey (Chairman)

Ian Turner (Vice-Chairman)

Chris Sutton (responsible for the allotments)

Jill Gray

Simon Gray

Steve Smith

Julian Read

Details of Public Land and Building Assets

The Council is responsible for the village greens, the 3 village ponds and the allotments in Aylmer Close.

Receipts and payments for Year Ended 31 March 2020 including expenditure above £100 and an explanation of differences of more than 10%

Date	Receipts	2019	2020	Explanation of differences over 10%
25/04/2019	Precept	£9,270	£10,288	The precept request was increased as a result of the budget process with more money being allocated for specific functions including the annual tree survey and associated tree works and money for a village project
10/04/2019	VAT	£1,017	£434	More VAT was reclaimed in 2018/19
2019/20	Interest	£20	£38	More interest was received as there were more funds in the reserve account
2019/20	Allotment rent	£200	£535	The 2019/20 figure includes allotment rent received for the financial year 2020/21
13/07/2019	Wayleave payment	£40	£42	
2019/20	Refund on phone costs	£104	£110	Phone costs are split between the six parish councils the clerk works for. Phone costs increased in 2019/20 therefore the amount received from the clerk's other councils increased.
2019/20	Refund on 5/6 of cost of print cartridge from clerk's other councils	£29	£94	The cost of print cartridges is split between the six parish councils the clerk works for. More print cartridges were ordered in 2019/20. The system of RPC purchasing all print cartridges and claiming back from the clerk's other councils began towards the end of 2019.
2019/20	Refund on 5/6 of clerk's monthly pension costs clerk's other councils	£140	£840	Fidelity changed the payment method for the clerk's workplace pension in February 2019 and would only accept a single payment from the clerk's employers. Risby Parish Council agreed to make the monthly payments and recoup the costs from the clerk's other councils. Unfortunately, this new system did not run smoothly, and some payments were made and then returned by Fidelity and this is reflected in the higher refund total.

2019/20	Refund from Fidelity	£85	£170	This was an administrative error by Fidelity who refunded the March 2019 pension payment.
14/01/2020	West Suffolk Council grant	£0	£730	The Parish Council received a locality grant from West Suffolk Council for the Risby Wildlife project
04/06/2019	Suffolk County Council Locality grant	£0	£1,585	The Parish Council received a locality grant from Suffolk County Council for new bollards
		£10,905	£14,865	
	Payments			
2019/20	Staff costs	£4,374	£5,599.00	NALC published new pay scales with effect from 1 st April 2019. The clerk was moved to SCP 22 on the new pay scale with effect from 1 st April 2019. More PAYE was paid due to the increase in the clerk's salary Fidelity changed the payment method for the clerk's workplace pension in February 2019 and would only accept a single payment from the clerk's employers. Risby Parish Council agreed to make the monthly payments and recoup the costs from the clerk's other councils, hence the increase in payments. Unfortunately, this new system did not run smoothly, and some payments were made and then returned by Fidelity therefore a one-off payment of £425 had to be made in addition to the monthly payments of £85.
31/05/2019	Insurance	£529	£377	The insurance premium was reduced on renewal.
01/04/19 & 11/11/19	Subscriptions	£80	£137	LCPAS £90, Scribe £47.17
10/05/2019	Internal audit	£65	£65	No change
	VH rental	£96	£0	The invoice for VH rental was received after the financial year ended.
2019/20	Phone costs	£191	£196	The cost of the business contract increased in 2019/20
2019/20	GPC	£257	£801	Royal British Legion £50, Suffolk Accident Rescue Service £75, Community Heartbeat Trust - defibrillator pads £42, Wildlife Working Group project £633.89
09/11/2019	ICO	£35	£35	The Parish Council paid a registration fee to the Information Commissioner's Office
10/09/2019	Suffolk Biz - website hosting fee	£100	£100	No change
2019/20	VAT	£434	£832	More VAT was paid in 2017/18
2019/20	Maintenance (grass and hedge cutting, annual tree survey and tree works)	£2,765	£2,705	Grass cutting £1,615, hedge cutting £90, tree works £760, bus shelter cleaning £240,
10/05/2019	Village hall	£500	£500	No change
2019/20	Water charges for allotment	£151	£179	Amount varies depending on usage

	Clerk's training	£4	£0	The clerk attended elections training in 2019.
2019/20	Stationery - print cartridges	£35	£111	The cost of print cartridges is split between the six parish councils the clerk works for. More print cartridges were ordered in 2019/20. The system of RPC purchasing all print cartridges and claiming back from the clerk's other councils began towards the end of 2019.
	Donation to SNWA	£50	£0	Risby PC made a donation to the Suffolk Neighbourhood Watch Association in 2018/19
12/11/2019	Election costs	£0	£21	Cost of an uncontested election in 2019/20
2019/20	Allotments	£0	£283	Skip hire for allotment clearance £233.33, allotment clearing initial payment £10, pest control £40
12/08/2019	Bollards for the Green	£0	£1,101	One-off payment
11/11/2019	Installation of bollards	£0	£150	One-off payment
30/09/2019	Locks for bollard sockets	£0	£38	
		£9,666	£13,231	

Statement of receipts and payments

B/F April 1st 2019	£14,701
Add total receipts	£14,865
Less total expenditure	£13,231
Balance as of 31/03/20	£16,335

Year-end bank reconciliation

Current account balance as per bank statement	£900.62
Balance of deposit account	£15,434.48
Less uncleared payments	£0.00
Total balances as at 31/03/20	£16,335.10