

**RISBY PARISH COUNCIL**  
**Financial Report 2019**

The information presented below is provided to meet the requirements of the Transparency Code 2015.

**Parish Councillors in 2018/19**

Derrick Abrey (Chairman)  
Ian Turner (Vice-Chairman)  
Chris Sutton (responsible for the allotments)  
Jill Gray  
Simon Gray  
Steve Smith  
Julian Read

**Details of Public Land and Building Assets**

The Council is responsible for the village greens, the 3 village ponds and the allotments in Aylmer Close.

**Income and Expenditure Account for Year Ended 31 March 2019 (including expenditure above £100)**

<b>Date</b>	<b>Income</b>	<b>Year ending 31/03/18</b>	<b>Year ending 31/03/19</b>
30/04/2018	Precept	£8,901	£9,270
	Transparency Fund grant	£448	£0
26/04/2018	VAT refund	£677	£1,017
2018-19	Interest	£4	£20
11th & 25th July 2018	Allotment rent	£280	£200
04/07/2018	Wayleave payment from EDF	£40	£40
Sep-18	Refund of phone costs	£133	£104
Jan-19	Refund of cost of print cartridge from clerk's other councils	£0	£29
February and March 2019	Refund of cost of pension costs from clerk's other councils	£0	£140
29/03/2019	Refund from Fidelity	£0	£85
	<b>Total income</b>	<b>£10,483</b>	<b>£10,905</b>
	<b>Expenditure</b>		
2018-19	Staff costs (including salary, expenses, pension costs and PAYE)	£4,626	£4,374
13-Mar	Training costs (staff and councillors)	£5	£4
2018-19	Phone costs	£209	£191
21/05/2019	Insurance	£578	£529
03/04/2018	Membership of LCPAS	£80	£80
04/05/2018	Audit fees	£165	£65
09/11/2018	ICO fee	£35	£35
	Village hall rental	£78	£96
2018-19	General Power of Competence (GPC) - donations to Royal British Legion, West Suffolk CAB, Remembrance Day celebrations)	£150	£257
2018-19	Maintenance services (grass cutting, annual tree survey and tree works)	£3,171	£2,765
2018-19	VAT	£1,017	£434
04/05/2019	Village hall donation	£500	£500

07/09/2018	Suffolk Biz - website hosting	£100	£100
06/12/2018	Cartridge People - print cartridge	£0	£35
10/05/2019	Donation to SNWA (Suffolk Neighbourhood Watch Association)	£0	£50
2018-19	Water charges for allotment	£121	£151
	New printer	£74	£0
	Community Heartbeat Trust - defibrillator	£1,775	£0
	Other	£0	£0
	<b>Total Expenditure</b>	<b>£12,684</b>	<b>£9,666</b>

#### Statement of receipts and payments

<b>B/F April 1st 2018</b>	<b>£13,462</b>
Add total income	£10,905
Less total expenditure	£9,666
<b>Balance as of 31/03/19</b>	<b>£14,701</b>

#### Year-end bank reconciliation

Current account balance as per bank statement	£1,092.84
Balance of deposit account	£13,608.41
Less uncleared payments	
<b>Total balances as at 31/03/19</b>	<b>£14,701.25</b>

#### Significant Variations in Accounts from 2018 to 2019 as listed above (more than 10%)

<b>Receipts</b>	<b>2018</b>	<b>2019</b>	<b>Explanation of differences over 10%</b>
Transparency Fund grant	£448	£0	Risby Parish Council received a one-off grant from the Transparency Code Fund to cover the cost of complying with the Transparency Code
VAT	£677	£1,017	More VAT was reclaimed in 2017/18
Interest	£4	£20	More interest was received as there were more funds in the reserve accounts and interest rates increased slightly
Allotment rent	£280	£200	Risby Parish Council rented fewer allotments in 2017/18
Wayleave payment	£40	£40	No change
Refund on phone costs	£133	£104	Phone costs are split between the six parish councils the clerk works for. The cost of the phone contract reduced in 2017/18 when Risby PC took out a cheaper contract.
Refund on 5/6 of cost of print cartridge from clerk's other councils	£0	£29	This was a one-off payment
Refund on 5/6 of clerk's monthly pension costs clerk's other councils	£0	£140	Fidelity changed the payment method for the clerk's workplace pension in February 2019 and would only accept a single payment from the clerk's employers. Risby Parish Council agreed to make the monthly payments and recoup the costs from the clerk's other councils.
Refund from Fidelity	£0	£85	This was an administrative error by Fidelity who refunded the March pension payment.
<b>Payments</b>	<b>2018</b>	<b>2019</b>	
Insurance	£578	£529	The insurance premium was reduced on renewal.
Membership	£80	£80	No change

subscriptions			
Audit fees	£100	£0	Risby PC no longer had to pay for an external audit in 2018/19.
Internal audit	£65	£65	No change
VH rental	£78	£96	The Parish Council held more meetings in 2018/19
Phone costs	£210	£191	No change
GPC	£150	£257	The Parish Council made increased its donation to the Royal British Legion by £10 and made a donation to The Voluntary Network
ICO	£35	£35	No change
Suffolk Biz - website hosting fee	£100	£100	No change
VAT	£1,017	£434	More VAT was paid in 2017/18
Maintenance (grass and hedge cutting, annual tree survey and tree works)	£3,171	£2,765	Grass cutting costs were reduced in 2018/19 due to a dry summer when fewer cuts were required)
Village hall	£500	£500	No change
Water charges for allotment	£120	£151	Charges were higher due to the hot summer in 2018/19 when usage increased.
New printer	£74	£0	The Parish Council replaced the clerk's work printer as the previous one stopped working
Clerk's training	£5	£4	The clerk attending GDPR training in 2018 and elections training in 2019.
Defibrillator	£1,775	£0	This was a one-off purchase
Cartridge People - Print Cartridge	£0	£35	One -off payment
Donation to SNWA	£0	£50	Risby PC made a donation to the Suffolk Neighbourhood Watch Association.