

RISBY PARISH COUNCIL
Financial Report 2017

The information presented below is provided to meet the requirements of the Transparency Code 2015.

Parish Councillors in 2016/17

Derrick Abrey (Chairman)
Ian Turner (Vice-Chairman)
Chris Sutton (responsible for the allotments)
Jill Gray
Simon Gray
Steve Smith
Julian Read

Details of Public Land and Building Assets

The Council is responsible for the village greens, the 3 village ponds and the allotments in Aylmer Close.

Income and Expenditure Account for Year Ended 31 March 2017 (including expenditure above £100)

Income and Expenditure Account for Year Ended 31 March 2017			
Date	Income	Year ending 31/03/16	Year ending 31/03/17
28/04/2016	Precept	£8,450.00	£8,560.00
28/04/2016	SEBC grant	£1,273.00	£609.00
19/04/2016	VAT refund	£458.04	£1,000.96
2016/17	Interest	£7.94	£5.71
	Consol Dividend	£3.52	£0.00
12/07/2016	Allotment rent	£240.00	£300.00
06/07/2016	Wayleave payment from EDF	£39.13	£39.20
Sep-16	Refund of phone costs	£91.80	£139.25
	Redemption of Consol Dividend	£281.82	£0.00
	Havebury grant for war memorial	£782.00	£0.00
	SCC locality funding for war memorial	£950.00	£0.00
2016/17	Donations for defibrillator	£0.00	£2,368.00
06/04/2016	Refund of pension payment	£0.00	£15.00
16/08/2016	Refund of salary payment	£0.00	£314.04
01/06/2016	Slingsby PLC - refund	£0.00	£4.00
	Total income	£12,577.25	£13,355.16
	Expenditure		
2016/17	Staff costs (including salary, expenses, pension costs and PAYE)	£4,145.41	£4,479.76
2016/17	Phone costs	£194.92	£210.32
27/05/2016	Insurance	£625.55	£720.23
01/04/2016	Membership of LCPAS and Community Action Suffolk	£105.00	£80.00
05/09/2016	Audit fees	£165.00	£165.00
03/03/2017	Village hall rental	£114.00	£114.00
2016/17	General Power of Competence (GPC) - donations to Newstalk, Suffolk Accident Rescue Service and Royal British Legion)	£115.00	£115.00
2016/17	Maintenance services (grass cutting, annual tree survey and tree works)	£3,035.00	£3,323.25
2016/17	VAT	£1,000.96	£676.87
06/05/2016	Village hall	£500.00	£500.00
	Election costs	£21.34	£0.00
	Replacement litter bins	£327.75	£0.00
	Fence for war memorial	£1,575.00	£0.00
2016/17	Water charges for allotment	£188.98	£117.91
	Keys for noticeboard	£13.50	£0.00

03/05/2016	New grit bin	£0.00	£92.99
19/05/2016	Lock for vehicle activated sign (VAS)	£0.00	£52.82
14/06/2016	Westcott - brackets for VAS	£0.00	£150.00
14/06/2016	Hi Vis jackets for community speed watch	£0.00	£47.95
21/07/2016	Portable hard drive for backing up council files	£0.00	£46.75
01/11/2016	CAS - website hosting fee	£0.00	£50.00
17/05/2016	Other	£0.00	£4.00
	Total Expenditure	£12,127.41	£10,946.85

Year-end bank reconciliation	
B/F April 1st 2016	£13,255.16
Add total income	£13,355.16
Less total expenditure	£10,946.85
Balance as of 31/03/17	£15,663.47
Current account balance as per bank statement	£1,249.87
Balance of deposit account	£14,413.60
Less uncleared payments	£0.00
Total balances as at 31/03/17	£15,663.47

Significant Variations in Accounts from 2016 to 2017 as listed above (more than 10%)

Receipts

	2016	2017	Explanation
Grants	£1,273	£609	Risby Parish Council received a reduced grant (25% less) from St Edmundsbury Borough Council due to cuts in the Parish Council Support Grant and the Council Tax Support Grant.
VAT	£458	£1,001	More VAT was claimed in 2016/17
Interest	£8	£6	Interest rates were cut
Consol dividend	£4	£0	Risby Parish Council no longer has a Consol dividend as it was redeemed into 2015/16
Redemption of consol dividend	£282	£0	As above
Havebury grant for war memorial	£782	£0	Risby Parish Council received a one-off grant from Havebury towards the cost of providing a fence around the war memorial in 2015/16
Locality funding for war memorial	£950	£0	Risby Parish Council received a one-off grant from Suffolk County Council towards the cost of providing a fence around the war memorial in 2015/16
Allotment rent	£240	£300	Risby Parish Council rented more allotments in 2016/17
Wayleave payment	£39	£39	No change
Refund on phone costs	£92	£139	Risby Parish Council took out a new phone contract in 2016/17 so the amount claimed from the other parish councils the clerks works for was increased to cover this extra cost
Donations for defibrillator	£0	£2,368	Risby Parish Council is undertaking a one-off project to purchase a defibrillator and received donations from Suffolk County Council, St Edmundsbury Borough Council and local residents

J P Kirk refund of February pension payment	£0	£15	Due to a change in the clerk's name there was a problem with the direct debit to Fidelity. The Parish Council made a separate payment only to find that the direct debit was actually taken, despite having been told by Fidelity that it had been cancelled. The clerk refunded this additional payment.
Refund of August's salary as paid too early	£0	£314	The salary payment for the clerk was set up too early and so was refunded by the clerk
Slingsby PLC - refund	£0	£4	This was an error as the payment made to Slingsby PLC was incorrect so they refunded the £4 over payment

Payments

Insurance	£626	£720	The insurance premium increased as the new vehicle activated sign and war memorial fence were added to the policy
Membership subscriptions	£105	£80	Community Action Suffolk no longer charges a membership subscription fee of £25 as it did in 2015/16
Audit fees	£165	£165	No change
VH rental	£114	£114	No change
Phone costs	£195	£210	Risby Parish Council took out a new phone contract in 2016/17 so the cost increased slightly
Election costs	£21	£0	There were no elections in 2016/17
GPC	£115	£115	No change
VAT	£1,001	£677	More VAT was claimed in 2015/16
Maintenance (grass and hedge cutting, annual tree survey and tree works)	£3,035	£3,323	The Parish Council paid £300 for the phone box to be painted.
Village hall	£500	£500	No change
Replacement litter bins	£328	£0	Risby Parish Council carried out an audit of its bin provision with St Edmundsbury Borough Council in 2015/16. Some of the dog and litter bins were replaced with a combined bin as this is a more effective option if St Edmundsbury Borough Council starts charging to empty bins in parishes which it is likely to do.
Fence for war memorial	£1,575	£0	Risby Parish Council undertook a one-off project in 2015/16 to provide a fence around the war memorial.
Water charges for allotment	£188	£118	Charges paid vary depending on usage
New grit bin	£0	£93	Risby Parish Council bought a new grit bin in 2016/17 to replace one which was damaged.
Lock for VAS	£0	£53	This was a one-off expense to secure the new vehicle activated sign.
Westcotec Ltd - brackets for VAS	£0	£150	This was a one-off expense to enable installation of the new vehicle activated sign.
Hi Vis jackets for CSW	£0	£48	This was a one-off expense as health and safety regulations require volunteers to wear high vis jackets when setting up the vehicle activated sign
Other	£14	£0	Risby Parish Council purchased new keys for the noticeboard in 2015/16.

Portable hard drive for backing up files	£0	£47	Risby Parish Council a new portable hard drive to enable the clerk to back up council files.
CAS ltd - website hosting fee	£0	£50	The Parish Council website was transferred by Suffolk County Council to Community Action Suffolk who charge a website hosting fee of £50
Other	£0	£4	This was an error as the payment made to Slingsby PLC was incorrect so they refunded the £4 over payment