

RISBY PARISH COUNCIL**Minutes of the Parish Council meeting held on Thursday 4th January 2018**

Councillors present: Chris Sutton, Simon Gray, Julian Reed and Steve Smith. Ian Turner arrived at 7.35pm.

Also present: Joanne Kirk (Clerk), County Councillor Rebecca Hopfsenberger, Borough Councillor Susan Glossop and 3 members of the public

In the absence of the Chairman, Chris Sutton chaired the meeting until the Vice-Chairman arrived.

The following issues were raised during the Open Forum:

- The planning application for the White Horse

1. District Councillor's report

Susan Glossop spoke about the following:

- GAP has moved its operations from Risby Business Park
- The Town Centre Masterplan has been approved

2. County Councillor's Report

Rebecca Hopfsenberger spoke about the following:

- Broadband in Risby. BT has scheduled an upgrade for the rest of the village in 2019
- Highway matters – the sign for Mere Lane has been re-ordered.
- Speeding in Flempton Road. The suggestion has been made to install a larger 30mph at the Flempton Entrance to the village and a repeater sign. She has requested a quote which she will discuss with the Parish Council before deciding whether to go ahead. She has also asked Highways to look at the area to see if there are any other possible improvements which will slow traffic down.
- Newmarket Road. She has asked engineers to look at options to slow traffic in that area.
- She agreed to enquire about how often the verges in Newmarket Road are cut and the footpath from Newmarket Road into the village
- Suffolk County Council's Home/School Transport consultation. There will be a meeting at West Suffolk House on 26th January. Schools will be notified.
- Suffolk has been selected for a pilot scheme to look at how shire counties can be funded solely by business rates
- Budget proposals – Suffolk County Council's element of the CT could increase by 2.99% but this has not been decided yet.
- She has reported the damaged road surface on Crematorium Road.
- She has asked Highways to cut the vegetation back at the junction of Tut Hill and Crematorium Road
- She has asked Highways what plans are in place for the junction of Tut Hill and Crematorium Road once the relief road is open, with regard to the safety of the junction and the speed of traffic using the road.

3. Planning

- a) DC/17/2378/LB - White Horse Inn, Newmarket Road, Risby - Change of use (class 4) to residential accommodation (C3) comprising 4 flats and two dwellings (ii) with associated internal and external alterations and (iii) and access**

It was resolved that no objections would be made to this application.

- b) DC/17/2436/HH - 26 Woodland Close, Risby - Two storey side extension following demolition of timber garage**

It was resolved that no objections would be made to this application.

- c) DC/17/2510/HH - Rose Cottage, The Green, Risby - (i) 2 storey side extension (ii) single storey rear extension**

It was resolved that no objections would be made to this application.

- d) DC/17/2490/HH - Hyde Wood Cottage, Hyde Road, Risby - (i) Two storey side extension (ii) Single storey side extension following demolition of existing single storey side extension**

It was resolved that no objections would be made to this application.

- e) DC/17/2668/TPO - 38 Woodland Close, Risby - Fell 1 rowan and 1 cherry**

It was resolved that no objections would be made to this application.

4. Acceptance of apologies for absence

Apologies were received from Derrick Abrey and Jill Gray.

5. Declaration of Interest in items on the agenda

No councillors declared an interest in any items on the agenda.

6. Approval of minutes of the meeting held on Thursday 2nd November 2017

It was resolved that the minutes were correct. The Vice-Chairman then signed them.

7. Police issues

No Police issues were raised.

8. Update on list of actions agreed at the last meeting

There were no outstanding councillor actions.

9. Finance

a) Approval of any payments and signing of Schedule of Payments

It was resolved that the following payments would be approved:

- J P Kirk expenses – LGA 1972, s111 - **£4.04**

Chris Sutton and Simon Gray signed the Schedule of Payments. The Vice-Chairman then countersigned it.

b) Approval of payments authorised between meetings

No payments were authorised between meetings.

c) Payments made between meetings but previously authorised

10/11/17	Fidelity Funds Network	£15.00
20/11/17	Vodafone - mobile phone costs	£22.10
30/11/17	J P Kirk - salary	£326.66
01/12/17	Anglian Water Business	£32.26
06/12/17	McGregor Services - grass cutting	£150.00
10/12/17	Fidelity Funds Network	£15.00
20/12/17	Vodafone - mobile phone costs	£22.10
29/12/17	J P Kirk - salary	£326.86

d) Approval of the record of online payments made since the last meeting

It was resolved that the record of online payments would be approved. Chris Sutton then signed it.

e) Signatory to complete the checklist of Internal Controls

Chris Sutton completed and signed the checklist of internal controls.

10. Highways/rights of way matters/tree or transport issues

a) Parking on The Green

It was resolved that an article would be put in the newsletter asking people not to park on The Green and to park on the road if necessary.

b) Email from a resident about the cutting of a section of the verge along Old Newmarket Road

Rebecca Hopfsenberger confirmed that verges are cut twice a year and that it is possible that the owner of the property where the section was cut arranged for the grass to be cut himself.

c) Grit piles

The grit piles in Risby have now been topped up

11. Annual Tree Survey

The quote for the annual tree survey from Hayden's is £426.25 + VAT an increase from £406.00. It was resolved that Chris Sutton would try to obtain an alternative quote, but if this was not possible, the Parish Council would proceed with Hayden's.

12. Village issues

a) Feedback on the war memorial workshop and what to do about the war memorial which is starting to crumble

Chris Sutton attended the workshop which was very useful. Chris Sutton has arranged a meeting with someone from the War Memorials Trust who will tell the Parish Council how to proceed and will help with grants for any work required.

b) Commemorative item for the centenary of the Armistice on the Western Front in WW1 and the possibility of requesting some locality funding

A resident has suggested that each household be given a commemorative tea towel at a total cost of £500. The Parish Council agreed that it would prefer to have a lasting testament to the centenary of the Armistice on the Western Front in WW1, for example a plaque in Risby Village Hall or a village display, as they felt that a tea towel was not a good use of money. It was resolved that the clerk would contact the resident to update her and give her the contact details should she wish to apply for locality funding.

c) Update on the Broadband provision at the eastern end of Risby

The Parish Council has been contacted by a resident about the poor standard of Broadband at the eastern end of Risby. The clerk emailed Matthew Hancock MP who requested the contact details of properties affected.

These have now been submitted to BT Openreach who will then be able to give a target date for when the properties will be upgraded.

13. Dates of Meetings May 2018 – March 2019

- Thursday 3rd May 2018 - Annual Meeting of the Parish Council followed by the Annual Parish Meeting
- Thursday 6th July 2018
- Thursday 6th September 2018
- Thursday 1st November 2018
- Thursday 3rd January 2019
- Thursday 7th March 2019

14. Correspondence

- a) **Letter from the Countess of Euston re the Centenary of the Armistice on the Western Front in WW1**

It was resolved that Julian Reed would pass the letter on to the Primary School with a view to organising a village activity.

There being no further business the meeting closed at 9pm.

Signed (Chairman) Dated