

RISBY PARISH COUNCIL

Minutes of the planning meeting held on Thursday 4th February 2016

Councillors present: Derrick Abrey (Chairman), Ian Turner, Simon Gray and Chris Sutton

Also present: 2 members of the public

1. Acceptance of apologies for absence

Apologies were received from Julian Read and Jill Gray.

2. Declaration of Interest in items on the agenda

No councillors declared an interest in any items on the agenda.

3. Planning

a) DC/15/2510/HH - The Old Rectory, School Road - Single storey detached garage/carport/store

It was resolved that no objections to this application.

b) DC/15/2548/FUL - Derek Cooper Transport Ltd, Newmarket Road, Risby - Retention of yard facilities to include WC's/showers, security office, kitchen and cafe

It was resolved that no objections to this application.

c) DC/15/2574/HH - Lower Farm Cottage, The Green, Risby - (i) First floor extension and provision of 1 window to existing ground floor elevation (ii) single storey garden room extension (iii) detached garage/studio building (iv) timber electrical gates

It was resolved that no objections to this application.

d) Melrose, School road

The clerk was asked to contact Planning Enforcement to find out whether planning permission is required for the work currently taking place at this property. The velux windows have been replaced and the last application relating to this was SE/11/1188 - a retrospective application for the retention of the existing velux windows.

e) DC/16/0009/LB - Little Manor, The Green, Risby - LB application - (i) creation of a new opening between kitchen and hallway and infill existing opening (ii) enlarge existing opening into conservatory and install new stacking doors (iii) relocation of doors between lobby and hallway

It was resolved that no objection would be made to this application as all the alterations are internal.

4. Finance

a) Approval of payments and signing of the Schedule of Payments

It was resolved that the following payments would be approved:

- M&TJ's Garden and Landscaping Services - improvements to the war memorial - War Memorials (Local Authorities Powers) Act 1923, s1 - £1,575 +VAT. Total cost **£1,890.00**. It was resolved that the invoice would be paid once the grants have been received.
- Hayden Arboricultural Consultants Ltd - Annual Tree Survey - Open Spaces Act 1906, ss.9 and 10 - **£444.00**

Ian Turner and Chris Sutton signed the Schedule of Payments. Derrick Abrey countersigned. The work to provide a low fence round the war memorial has now been completed and an invoice received. 50% of the cost has been covered by a grant from Havebury and the remaining 50% from Councillor Hopfsenberger's locality funding. The VAT will be reclaimed. It was resolved that the clerk would add the new fence to the Council's insurance. The clerk stressed the importance of committees keeping her adequately informed of the progress of any proposals, grant applications and the timetable for the work.

5. To discuss the Council's response to the West Suffolk Operational Hub (WSOH) consultation

It was resolved that:

- a) The Council would not support the proposal to locate all the services on one site and that the existing HWRC should be retained as this site has a proven track history and this is the most cost effective option.
- b) The Parish Council would object to any future consideration being given to Saxham Business Park and Symonds Farm due to the negative impact on the road infrastructure and inadequate transport links as there would be a large increase in vehicles coming through the village if the WSOH were on one site.
- c) Should Tut Hill become the preferred site, the Parish Council would not object to it being used for other services excluding the HWRC.

6. Any other business for noting or including on the next agenda

- **E-mail from Highways Engineer, Hen Abbott asking the Parish Council to sign a Memorandum of Understanding for the VAS**

Derrick Abrey, Ian Turner, Chris Sutton and Simon Gray signed the Memorandum of Understanding. Copies will be passed on to David Letley and other volunteers once the VAS has been received and a meeting held for everyone involved so that health and safety rules can be explained and to update them on how to use the VAS.

In order for the location in South Street to be used, the vegetation around the sign will need to be cut back. Derrick Abrey agreed to look at the site and speak to the land owner if necessary.

There being no further business the meeting closed at 8.50pm

Signed (Chairman) Dated