

Risby Parish Council

Guidance for Volunteer – village maintenance including footpaths and Wildlife Working Group Areas

Tel: 07880 686069

Email: risbyparishcouncil@yahoo.co.uk

Thank you for volunteering to help keep with village maintenance projects. We really appreciate your support. Our role is to ensure that activities are carried out safely with the risk to volunteers being kept as low as possible. You will be covered by the Parish Council's liability insurance, however it is a requirement set by our insurers that volunteers are made aware of any potential risks and how to avoid them. Children under 16 must be supervised by an adult.

Please read the information below carefully and sign the consent form at the bottom of the page.

Volunteers should:

- Work within the 30mph area of Risby only. If working by the side of the road, where possible work in pairs with one person keeping an eye out for traffic.
- Wear protective equipment e.g. thick gloves, hi-viz vest, sensible footwear, weather appropriate clothing
- Make sure that they know how to use any tools provided correctly.
- Be careful not to lift heavy objects. Ask someone to help you.
- Be aware of low hanging branches, exposed tree and shrub roots and dangerous plants which may cause an adverse reaction.
- If you find any hazardous objects (needles, syringes, batteries, asbestos or chemicals) or fly tipping please do not touch them. Make a note of the location and let the volunteer co-ordinator or the Parish Council know.
- Avoid dangerous areas such as steep slopes, or very uneven ground.
- Wear gloves at all times and be careful if you come into contact with dog faeces.
- Keep legs and arms covered if working in or near long grass to reduce the risk of insect or tick bites.
- Avoid getting hands wet in ditches or ponds. Do not work too close to the edge of the village ponds.
- If weather conditions deteriorate, do not carry on with the activity
- Do not touch electric fences. Always assume that they are live.
- Wash your hands thoroughly as soon as possible after any activity and before taking any food or drink.

Volunteer Agreement Form

I _____ [Print name], volunteering for Risby Parish Council, confirm that I have read the volunteer guidance.

My emergency contact is _____

Tel: _____

Signed _____

Dated: _____

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