

The next meeting of the Parish Council will take place on Thursday 9th January 2025 at 7.15p.m. in Risby Nursing Home (Conservatory). Please ring the main door bell (on the left as you enter the site) and someone will let you in.

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda.

Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 7th November 2024.
4. Public session (15 minutes).
5. County Councillor's Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments.
 - b) Approval of payments authorised between meetings.
 - c) Approval of the record of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 30th December 2024.
 - e) Approval of regular payments for 2025-26.
 - f) To approve the Internal Control Statement for the year ended 31st March 2025.
 - g) To appoint a councillor (a non-signatory) to carry out internal control checks and complete the Internal Control Report.
 - h) To appoint an internal auditor.
 - i) To review the effectiveness of the internal audit.
10. To discuss any planning issues:
 - a) DC/24/1753/FUL - Land Off Newmarket Road, Risby - Truck washing building and separate concrete pad with inspection pit.
 - b) Planning applications received between meetings:
 - DC/24/1603/HH – Lantana, South St – two storey link extension (following demolition of existing link).
 - DC/24/1664/VAR – Gate House, School Road – variation of condition 2.
11. To discuss any highways/Rights of Way issues/tree/transport issues.
 - a) Email from a resident about damage to Lower Green caused by HGVs.
 - b) Future cleaning of the bus shelters.
12. Update on employment training on 3rd December 2024 and approval of a Sexual and General Harassment Policy.
13. To discuss any village issues.
14. To discuss the following correspondence:
 - a) Email from a resident about the poor condition of a Havebury property in Risby.
 - b) Email from Suffolk Cloud about changes to their website hosting service.
 - c) Letter from Headway Suffolk requesting a donation.
15. Any other business for noting or including on the agenda of the meeting on Thursday 6th March 2025.