

The next meeting of Risby Parish Council will take place on Thursday 6th March 2025 at 7.15p.m. in Risby Village Hall (Gift Horse Room). Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give residents an opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 9th January 2025.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings.
 - c) To receive a statement of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 28th February 2025.
 - e) Update on the financial checks carried out by a councillor.
 - f) To review the income and expenditure for 2024/25 against the budget and discuss the level of reserves for general and earmarked expenditure.
 - g) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.
 - h) To review the Council's risk assessment.
 - i) To check that the levels of liability insurance are adequate.
 - j) Review of confidential cashbook and deductions by a councillor.
 - k) To nominate a councillor to inspect the Council's property for damage or defects and complete the inspection checklist.
 - l) To review any contracts.
 - m) NatWest unpaid item fee.
10. To discuss any planning issues.
 - a) DC/25/0220/HH - Forge Cottage, South St, Risby - Single storey side extension following removal of existing porch.
 - b) DC/25/0329/TCA - Lethrede, Hall Lane - a. one Chestnut (T3327 on plan) remove lowest branch on north east aspect b. two Cypress (T3336 and T3337) prune to clear building by 1.5 metres.
 - c) Planning applications received between meetings.
11. To discuss any highways/Rights of Way/tree/transport.
 - a) Tree survey.
12. Allotments update.
13. To discuss any village issues.
 - a) Letter and map from Up Connect on behalf of City Fibre about installing high speed fibre in Risby and requesting permission for cables to cross upper green.
14. To confirm the dates of meetings in 2025/26
15. To discuss the procedure and possible items for the Annual Parish Meeting.
16. To discuss the following correspondence:
 - a) Email from City Fibre about installation across the Greens.
 - b) Email from One Suffolk about a reduction in the price of a gov.uk domain name to £25 a year and £2 a month for a gov.uk email address.
17. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Thursday 1st May 2025 at 7pm and the Annual Parish at 8pm.