

The next meeting of Risby Parish Council will take place on Thursday 4th January 2024 at 7.15p.m. in Risby Village Hall (Gift Horse Room).

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 2nd November 2023.
4. Public session (15 minutes).
5. County Councillor's Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments.
 - b) Approval of payments authorised between meetings.
 - c) Approval of the record of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 30th December 2023.
 - e) Approval of regular payments for 2024-25.
 - f) To approve the Internal Control Statement for the year ended 31st March 2023.
 - g) To appoint a councillor (a non-signatory) to carry out internal control checks and complete the Internal Control Report.
 - h) To appoint an internal auditor.
 - i) To review the effectiveness of the internal audit.
10. To discuss any planning issues:
 - a) Update on the AJN Steelstock application.
 - b) DC/23/1862/HH - Gate House Cottage, School Road, Risby - a. replacement thatch roof to existing cottage
b. replacement render to existing cottage
c. renovation of windows of existing cottage
d. rear one and half and single storey extensions (following demolition of existing single storey extensions).
11. To discuss any highways/Rights of Way issues/tree/transport issues.
 - a) Tree stump on Upper Green.
12. To discuss any village issues.
 - a) Email from a resident about clearing the village ponds.
13. To discuss the following correspondence:
 - a) Email from West Suffolk Council giving details of their strategic priorities for 2024-2028.
 - b) Email from a resident about crop fires.
 - c) Email from the Voluntary Network requesting a donation.
 - d) Email from Headway Suffolk requesting a donation.
14. Any other business for noting or including on the agenda of the meeting on Thursday 7th March 2024.
15. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
 - a) To discuss staffing matters.