

The next meeting of Risby Parish Council will take place on Thursday 5th January 2023 at 7.15p.m. in Risby Village Hall (Gift Horse Room).

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

John Mason from Carter Jonas and Malcolm Foukes-Arnold or Claire Stephens from Corporate Architecture will be giving a short presentation during the public session about proposals to redevelop and update the Risby Hall Nursing Home site (including the remainder of the Hall Farm buildings) to bring the accommodation and facilities to a state which is fit for the next decades.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 3rd November 2022 and the planning meeting held on 1st December 2022.
4. Public session (15 minutes).
5. County Councillor's Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments.
 - b) Approval of payments authorised between meetings.
 - c) Approval of the record of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 30th December 2022.
 - e) Signatory to complete the checklist of Internal Controls.
 - f) Approval of regular payments for 2023-24.
 - g) To approve the Internal Control Statement for the year ended 31st March 2023.
 - h) To appoint a councillor to carry out internal control checks and complete the Internal Control Report.
 - i) To appoint an internal auditor.
 - j) To review the effectiveness of the internal audit.
 - k) Setting up Community Banking Online.
10. To discuss any planning issues:
 - a) DC/22/2086/HH - 6 The Avenue, Risby - a. single storey porch extension b. single storey rear extension c. first floor rear extension.
 - b) DC/22/2186/TPO - Hawkhurst, 5 South Street, Risby - Three Ash (1, 2, and 3 and plan, T4 and within group G3 on order) and one Sycamore (4 on plan, within group G3 on order) overall crown reduction by up to 1.5 metres.
11. To discuss any highways/Rights of Way issues/tree/transport issues.
 - a) Damage to the corners of Lower Green.
 - b) Update on the Fornham All Saints Active Travel Plan.
12. To discuss any village issues.
 - a) Accessing the defibrillator in School Road.
13. To discuss the following correspondence:
 - a) Email from Suffolk Archives asking parishes to help record how Suffolk mourned the death of Queen Elizabeth II and proclaimed His Majesty King Charles III.
 - b) Email from David Smart, manager of the Norfolk and Suffolk Nature Recovery Partnership about their Community Connectivity project which is being launched in Risby and Hundon.
 - c) Email from West Suffolk Council about the coronation of King Charles III on 6th May 2023.
 - d) Updated guidance on the Code of Conduct.
14. Any other business for noting or including on the agenda of the meeting on Thursday 2nd March 2023.