

The next meeting of Risby Parish Council will take place on Thursday 3rd November 2022 at 7.15p.m. in Risby Village Hall (Gift Horse Room).

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

District Councillor Susan Glossop will be attending the meeting along Cllr David Roach, Portfolio holder for Planning at West Suffolk Council.

AGENDA

1. To accept apologies and reasons for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 1st September 2022.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation as of 24th October 2022.
 - e) Signatory to complete the checklist of Internal Controls.
 - f) Budget 2023/24 and reserves balance.
 - g) Email from West Suffolk Council about proposed changes to the Local Council Tax Reduction Scheme in 2023-24.
10. To discuss any planning issues.
 - a) DC/22/1214/HH - Lyndhurst, 21 South St, Risby - Conversion of outbuilding to annexe including insertion of one window and one door to east elevation.
 - b) DC/22/1736/HH - Old Stables, 1 Quays Barns, School Road, Risby - a. pitched roof to existing half porch b. removal of window on front elevation c. timber cladding and two windows to front elevation to form garage conversion d. replacement windows and door frames to all elevations e. single storey front extension f) removal of chimney
 - c) DC/22/1794/TPO – TPO 325 (2001)- Leamar, 11 Woodland Close, Risby - One Silver Birch (T1 on plan, T29 on order) fell
 - d) DCON(B)/20/1521 - Application to discharge condition six (external facing/roofing materials) of DC/20/1521/P3QPA - dwelling 1 Grain Barn, Hall Lane, Risby – for information only.
 - e) DCON(A)/20/1521 - Application to discharge conditions seven (refuse/recycling bins) and nine (secure cycle storage) of DC/20/1521/P3QPA - dwelling 1 Grain Barn, Hall Lane, Risby – for information only.
 - f) DC/22/1779/LB - Risby Manor South, Risby - Installation of Solar PV panels to roofs to the rear and side of the property.
 - g) DC/22/1824/FUL and DC/22/1820/LB - White Horse Inn, Newmarket Road, Risby - Conversion of barn to dwelling with two conservation roof lights.
 - h) Email from Pigeon requesting a meeting with the Parish Council to discuss possible future development in Risby.
 - i) Preferred Options Consultation responses which are now available on https://westsuffolk.inconsult.uk/WSLP_PREFERRED_Options/listResponses and submission by Pigeon for a deferred site on land off School Road.
11. To discuss any highways/Rights of Way issues/tree/transport issues.
 - a) Quiet Lanes update

- b) Updated tree survey report covering trees T31 and T32 in School Road.
 - c) Tree damage after high winds in October.
 - d) Email from Risby WI about the possibility of planting a tree in memory of the Queen who was a member and supporter of the WI.
12. Allotments.
- a) Water bills for the allotments, drainage system and trench.
13. Update on the “Essentials of a Good Employer’ training attended by the clerk.
14. To discuss the following village issues.
- a) Request by a resident for a village pump to be restored.
15. To discuss the following correspondence:
- a) Letter from EACH requesting a donation.
16. Any other business for noting or including on the agenda of the meeting on Thursday 5th January 2022.