

The next meeting of Risby Parish Council will take place on Thursday 4th November 2021 at 7.15p.m. in Risby Village Hall (Gift Horse Room).

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

For the safety and protection of members of the public and councillors, we ask you to adhere to the following guidelines:

- Please sit apart from anyone outside your household.
- Please wear a face-covering

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 2nd September 2021.
4. Public session (15 minutes)
Sophie Flux will be giving a short presentation on a possible wildlife project to celebrate the Queen's Platinum Jubilee.
5. County Councillors Report
6. District Councillor's report
7. Police issues
 - a) Email from the Police and Crime Commission about a survey on the Police and Crime Plan for policing in Suffolk
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation as of 21st October 2021
 - e) Signatory to complete the checklist of Internal Controls
 - f) Budget 2020/21, budget summary and precept request
 - g) Update on phone call to Nat West about the bank mandate
10. To discuss any planning issues:
11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Trees
 - Specimen Tree for the Lower Green.
 - Appointment of a tree warden
 - Queen's Green Canopy project
 - Report on the decay analysis testing on tree 007
 - b) Platinum Jubilee Project for the greens – wildflower areas, trees, bushes, reading trees and Community Conversation and contemplation benches.
 - c) Quote from McGregor Services for grass cutting
 - d) Email from E-forests offering free trees
12. To agree a date to discuss the Housing Needs Survey findings with Community Action Suffolk.
13. To discuss the following policy documents:
 - a) Procedure for the public session
14. To discuss the following village issues
 - a) Queen's Platinum Jubilee celebrations
15. To discuss the following correspondence:
 - a) Email from BSEVC requesting a donation.

16. Any other business for noting or including on the agenda of the meeting on Thursday 7th January 2021.