

The next meeting of Risby Parish Council will take place on Thursday 2nd September 2021 at 7.15pm in Risby Village Hall (small hall). Members of the public are welcome to join the meeting and can speak to councillors during the Open Forum. Members of the public may stay and observe the rest of the meeting but may not address the Council.

For the safety and protection of members of the public and councillors, social distancing measures will remain in place, and we ask you to adhere to the following guidelines:

- Please sit two metres apart from anyone outside your household.
- Please wear a face-covering

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 1st July 2021
4. County Councillors Report
5. District Councillor's report
6. Police issues
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation
 - e) Signatory to complete the checklist of Internal Controls
 - f) Six-month budget review
 - g) To review the bank mandate and approve the document 'Procedure for dealing with online banking'
 - h) Purchase of a poppy wreath and donation and approval of online payment
9. To discuss any planning issues:
 - a) DC/21/1447/HH - 42 Woodland Close, Risby - a. front porch b. first floor extension over existing garage c. single storey rear extension (following demolition of existing utility) d. changes to the material finish of the dwelling including cladding and a standing seam roof
 - b) DC/21/0881/OUT – Charman's Farm, Risby - outline planning application (all matters reserved) - up to five dwellings and associated garages (demolition of existing grain barn – new vehicular access
 - c) Local Plan update and confirmation of date of meeting with representatives from West Suffolk Council to explain the Local Plan process and the allocation of sites for development.
 - d) Date of public meeting with West Suffolk Council to discuss the Local Plan and the sites put forward for Development in Risby.
10. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Quote for Picus drill and other tree works
 - b) Replacement posts for Upper Green
 - c) Gabions around the pond
11. Housing Needs Survey
 - a) Housing Survey initial findings and CAS agreement
 - b) Email from a resident about Rural Exception Sites
12. To approve the following policy documents:
 - a) Social media policy
13. Allotments
 - a) Review of allotment usage over the summer
14. To discuss any village issues:
 - a) Review of the wildlife areas on the Greens and update on the wildlife project from the Wildlife Working Group.
 - b) Report from the Risby Rangers
 - c) Emergency kits and Emergency Planning folder and where to store them.
15. To discuss the following correspondence:
 - a) Letter from Suffolk Accident Rescue Service requesting a donation
 - b) Email from a resident re use of herbicides in the village
 - c) Email from a resident about the possibility of purchasing a larger bin for dog waste next to the playing field
16. Any other business for noting or including on the agenda of the meeting on Thursday 4th November 2021.