

The Annual Meeting of Risby Parish Council will take place online via Zoom on Thursday 7th May 2020 at 7p.m.

Members of the public are welcome to join the meeting and can speak to councillors during the Open Forum. Members of the public may stay and observe the rest of the meeting but may not address the Council. If you wish to join the meeting via Zoom, please email the parish clerk, Joanne Kirk, for the meeting ID and password at risbyparishcouncil@yahoo.co.uk

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Risby Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests forms
5. To accept apologies and reason for absence.
6. To decide if Risby Parish Council meets the criteria for General Power of Competence
7. Declaration of interest by Councillors in items on the agenda.
8. County Councillor's report
9. District Councillor's report
10. To approve the minutes of the meeting held on Thursday 5th March 2020
11. To receive an update on the list of actions agreed at the last meeting
12. To discuss the following financial issues:
 - a) Approval of any payments and signing of Schedule of Payments
 - b) Approval of payments made between meetings but previously authorised
 - c) Approval of payments authorised between meetings
 - d) To receive a statement of receipts and payments made since the last meeting
 - e) To receive a summary of bank balances as of 30th April 2020
 - f) Councillor to complete the checklist of Internal Controls
 - g) Update on the inspection of Parish Council property
 - h) To approve the accounts for the financial year 2019 - 2020
 - i) Internal audit of the Parish Council's accounts
 - j) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements 2019/20) of the Annual Governance and Accountability Return 2019/20
 - k) To decide whether Risby PC should submit a Certificate of Exemption from an external audit
 - l) To confirm the dates for the notice of the period for the exercise of public rights
 - m) To approve the Financial Report 2019/20 which the Council needs to publish as part of the Transparency Code 2015
 - n) To receive the precept information for 2020/21
 - o) Possible subscription to SALC as LCPAS is no longer in business.
13. To discuss any planning issues
14. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Possibility of creating a permissive footpath from Lackford Lane to link in with existing footpaths.
 - b) To discuss the Schedule of Work from the latest tree
 - c) Risk assessment of the ponds
15. To discuss the following correspondence:
 - a) Email from Fornham PC about Suffolk County Council's consultation on the Tollgate junction and the impact on Fornham Road of the junction at Station Hill
 - b) Email from a resident about the incorrect use of road names
15. Any other business for noting or including on the agenda of the meeting on Thursday 2nd July 2020.