

The next meeting of Risby Parish Council will take place on Thursday 5<sup>th</sup> November 2020 at 7pm via Zoom.

Members of the public are welcome to join the meeting and can speak to councillors during the Open Forum. Members of the public may stay and observe the rest of the meeting but may not address the Council.

The login details for the meeting are:

Meeting ID: 889 7562 8987

Passcode: 360495



### AGENDA

1. To accept apologies and reason for absence.
2. New councillors to complete Declaration of Acceptance of Office and Register of Interest forms.
3. Declaration of interest by councillors in items on the agenda and dispensation requests.
4. To approve the minutes of the meeting held on Thursday 3<sup>rd</sup> September 2020 and the extraordinary meeting held on 22<sup>nd</sup> October 2020.
5. County Councillors Report
6. District Councillor's report
7. Police issues
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) Approval of the record of receipts and payments made since the last meeting
  - d) Bank balances and confirmation of bank reconciliation
  - e) Signatory to complete the checklist of Internal Controls
  - f) New Vodafone contract for the clerk's work phone
  - g) Inspection of Council property and actions required
  - h) Budget 2020/21 and budget report
  - i) Review of clerk's salary following NALC's publication of new salary pay scales
  - j) A possible grant to Risby Village Hall for new adult gym equipment
10. To discuss any planning issues:
  - a) West Suffolk Council's Issues and Options consultation
  - b) Sunnica consultation on the new solar farm in West Suffolk
  - c) DC/20/1755/HH – Crispin, 17 South St, Risby – two storey front extension
  - d) DC/20/1677/TCA - Lower Green Risby - (i) 1no. Oak (T005 on plan) crown lift to 0.5m above ground level (ii) 1no. Sycamore (T007 on plan) prune to create 0.5 metre clearance from telephone cable (iii) 1no. Sycamore (T009 on plan) remove crossing branches
  - e) DC/20/1723/TCA - Upper Green, Risby - 1no. Sycamore (T011 on plan) – clear power lines by 1.5 – 2m
  - f) DC/20/1721/TCA - Welham Lane, Risby - 1no. Weeping Willow (T019 on plan) pollard at 10 metres
  - g) DC/20/1521/3QPA - 1 Hall Lane, Risby - Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015 - (i) Change of use of agricultural building to dwelling house (Class C3) to create 5no. dwellings (ii) associated operational development
11. To discuss any highways/Rights of Way issues/tree/transport issues
  - a) To appoint a lead volunteer for the Quiet Lanes project.
  - b) Possibility of installing a flood gully on Lower Green
  - c) Request for temporary wooden artwork to be placed in the wild areas on the Upper and Lower Greens.
  - d) Specimen Tree for the Lower Green.
  - e) Pavement across the Lower Green which is overgrown.

12. Emergency Planning
  - To receive an update on the Emergency Planning meeting on 28<sup>th</sup> September 2020
  - To appoint a Parish Council member to the Emergency Planning Team
  - To approve the amended Emergency Plan and Emergency Plan leaflet
13. Allotments
  - a) Water usage on the allotments
  - b) Allotment vacancies
  - c) Review of allotment rent in view of recent high water bills.
14. To receive an update on the meeting with Sunila Osborne from Community Action Suffolk about the possibility of carrying out a Housing Needs Survey (HNS) in Risby and to decide whether to go ahead with a HNS
15. Local Government Boundary Commission for England review of Suffolk County Council boundaries.
16. To discuss the following village issues
17. To discuss the following correspondence:
  - a) Email from a resident about use of pesticides in private gardens and communal areas
  - b) Email from Headway requesting a donation
18. Any other business for noting or including on the agenda of the meeting on Thursday 7<sup>th</sup> January 2021.