

**The next meeting of Risby Parish Council will take place on Thursday 9<sup>th</sup> January 2020 at 7.15p.m. in Risby Village Hall (Gift Horse Room)**

**Members of the public are welcome. There will be an Open Forum at the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.**

#### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 7<sup>th</sup> November 2019
4. County Councillors Report
5. District Councillor's report
6. Police issues
  - a) Email of introduction from PC Andre de Jongh, Community Engagement Officer for Bury St Edmunds
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) Approval of the record of receipts and payments (including online payments) made since the last meeting
  - d) Bank balances and confirmation of bank reconciliation
  - e) Signatory to complete the checklist of Internal Controls
  - f) Payment of precept payment into current account
9. To discuss any planning issues:
  - a) DC/19/2420/HH – 38 Woodland Close – (i) Conversion of existing garage to habitable room (ii) 1st floor dormer window
  - b) DC/19/2412/TCA - The Gate House - One silver birch - reduce branch overhanging by 20 metres
10. To discuss any highways/Rights of Way issues/tree/transport issues
11. To discuss the following allotment issues:
  - a) Allotment charges for 2020/21
  - b) Clearing the allotments
  - c) Allotment maintenance
  - d) Possible changes to tenancy agreements
12. To discuss any village issues:
  - a) Update on the first two meetings of the Risby Wildlife Working Group and their suggestions for possible wildlife areas.
13. To discuss the following correspondence:
  - a) Letter from Headway requesting a donation
  - b) Email from Suffolk Lifelink about their project to tackle loneliness and social isolation
14. Any other business for noting or including on the agenda of the meeting on Thursday 5<sup>th</sup> March 2020.