

**The next meeting of Risby Parish Council will take place on Thursday 7<sup>th</sup> November 2019 at 7.15p.m. in Risby Village Hall (Gift Horse Room)**

**Members of the public are welcome. There will be an Open Forum at the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.**

#### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 5th September 2019
4. County Councillors Report
5. District Councillor's report
6. Police issues
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) Approval of the record of receipts and payments (including online payments) made since the last meeting
  - d) Bank balances and confirmation of bank reconciliation
  - e) Signatory to complete the checklist of Internal Controls
  - f) Possible subscription to Scribe for new accounting software.
  - g) Budget 2020/21 and budget report
9. To discuss any planning issues:
  - a) West Suffolk Council's Strategic Housing and Economic Land Availability Assessment (SHELAA)
  - b) West Suffolk Local Plan: 2019 sustainable settlements review
10. To discuss any highways/Rights of Way issues/tree/transport issues
  - a) Next tree survey
11. To discuss any village issues:
  - a) War memorial
  - b) Water charges for the allotments and possibility of charging a £50 deposit for new tenants
  - c) Village wildlife project
12. To discuss the following correspondence:
  - a) Local Government Boundary Commission for England review of Suffolk County Council boundaries.
  - b) Email from Suffolk Police about partner funded PCSOs
13. Any other business for noting or including on the agenda of the meeting on Thursday 9<sup>th</sup> January 2020.