

RISBY PARISH COUNCIL

28th April 2016

The Annual Meeting of the Parish Council will take place on Wednesday 4th May 2015 at 7.00p.m. in Risby Village Hall

Members of the public are welcome.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Risby Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests form.
5. To accept apologies and reason for absence.
6. Declaration of interest by Councillors in items on the agenda.
7. To approve the minutes of the meeting held on Thursday 4th March 2016 and the planning meetings held on 7th and 28th April 2016.
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments authorised between meetings
 - b) Approval of any payments and signing of Schedule of Payments
 - c) Approval of the record of online payments made since the last meeting
 - d) Signatory to complete the checklist of Internal Controls
 - e) Internal control of the 2015/16 accounts carried out by Steve Smith
 - f) Update on the inspection of Parish Council property carried out by Steve Smith and Chris Sutton
 - g) To approve the Income and Expenditure accounts for the financial year 2015-2016
 - h) To complete and sign sections 1 and 2 (Statement of Assurance and Statement of Accounts) of the Annual Return 2016
 - i) To approve and sign the supporting notes for the Audit 2016.
 - j) To receive the precept information for 2016/17
 - k) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2016
 - l) To confirm the Council's eligibility to continue to use the General Power of Competence
 - m) Backing up of Council files
10. To discuss the following planning issues:
 - a) DC/16/0863/TCA – Hideaway, School Road, Risby – TCA application – fell one cherry tree and crown reduce two acres by approximately 25%
11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Quote from Haydens for a Resistograph (T014 on the tree survey map)
12. To discuss the following village issues:
 - a) The possibility of purchasing a defibrillator for the village
 - b) Quote for the repainting of the phone box
13. To discuss the following correspondence:
 - a) Letter from Suffolk Accident Rescue Service requesting a donation
 - b) E-mail from BBC Radio Suffolk re Suffolk becoming a hedgehog friendly county
 - c) Letter from MAGPAS requesting a donation
14. Any other business for noting or including on the agenda of the meeting on Thursday 7th July 2016