

**The next meeting of Risby Parish Council will take place on Thursday 7th January 2016 at 7.15pm in the Gift Horse Room in Risby Village Hall.**

**Members of the public are welcome to attend and may speak to the Council about any items on the agenda during the Open Forum at the start of the meeting. Members of the public are welcome to stay and observe the rest of the meeting, but are not allowed to speak to the Council during the meeting.**

#### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda.
3. To approve the minutes of the meeting held on Thursday 5th November 2015
4. Report from County Councillor Rebecca Hopfsenberger
5. Report from District Councillor Susan Glossop
6. To discuss any police issues
7. To receive an update on the list of actions since the last meeting
8. To discuss the following financial issues:
  - a) Payments made between meetings
  - b) Approval of any payments and signing of Schedule of Payments
  - c) Approval of the record of online payments made since the last meeting
  - d) Signatory to complete the checklist of Internal Controls
  - e) Statement of receipts and payments made since the last meeting
  - f) To approve the final draft of the budget for 2016/17 and sign the Parish Estimates form
  - g) To discuss future changes to the audit regime and decide if Risby PC would like to 'opt out' of the proposed new arrangements
9. To discuss any planning issues:
10. To discuss the following highways/rights of way matters/tree or transport issues:
  - a) Update on the progress of the Vehicle Activated Signs
  - b) Outstanding highways issues
  - c) Painting of the phone box
  - d) Potholes and road surface in Welham Lane
11. To receive the dates of parish council meetings from May 2016 - March 2017
12. To discuss the Community Ranger Scheme
13. To discuss the possibility of setting up a dementia friendly community and a Good Neighbour scheme
14. To discuss the following correspondence:
  - a) Letter from Suffolk Constabulary about changes to the Police
15. Any other business for noting or including on the agenda of the next meeting on Thursday 3rd March 2016